

all times, the name of a designated second-in-command to act on his/her behalf when the President is not available.

5. COUNCIL OF PRESIDENTS.

The Chancellor shall convene a council, consisting of Presidents of the System Components, to meet for the beneficial exchange of information that is of common interest to the Components. Conflicts between or among the presidents shall be brought to the Chancellor for resolution and subsequently to the Board of Regents on appeal.

6. SUBMISSIONS FOR BOARD APPROVAL.

6.1 The President of each System Component shall submit to the System Administration in writing items that he or she recommends be considered at a regular Board meeting not less than twenty-one (21) days in advance of the meeting, setting forth, in reasonable detail a) an explanation of each proposed Board order or recommendation; b) the cost and source of the funds involved; c) appropriate supporting enclosures; and d) proposed Board orders, drafted with clarity and brevity to reflect the precise action requested of the Board. Multifarious or dissimilar orders for Board consideration will not be accepted.

6.2 Any proposed order not timely submitted to the Chancellor shall also include written justification for the lack of timeliness as well as the ramifications of non-action by the Board, the merit of the order, and the cost and source of funds involved. The Chancellor shall determine whether or not to submit the same to the Board.

6.3 For curriculum information to be reported to the Board, see *Chapter III, Section 5, Curriculum Procedures*.

7. EVALUATION.

7.1 The Chancellor shall review annually the general performance and effectiveness of each President, presenting to the Board his or her written opinions, advice, and recommendations as to the President's employment, subsequent to which the Board shall meet with the Chancellor and President being evaluated. This evaluation shall take place before a quorum of the full Board of Regents, and in executive session, unless the subject President requests a public evaluation.

7.2 The Presidents of the Components shall periodically evaluate the effectiveness of all administrative officers who report directly to them and establish procedures for the evaluation of the effectiveness of all other administrators.